

Welcome to Walton Woodland Wrap Around

At Walton Woodland Wrap Around, we are committed to providing a safe, caring and enjoyable environment for children before and after the school day.

Our Wrap Around Care offers high-quality childcare, opportunities for play, social interaction, creative activities and a calm space for homework or reading.

Our experienced staff ensure children feel happy, secure and valued while enjoying a wide range of activities in a relaxed and welcoming setting.

We aim to.....

Provide a safe, secure and welcoming environment for all children

Support working families with reliable childcare

Offer enjoyable, engaging and age-appropriate activities

Encourage positive relationships, independence and social skills

Promote healthy eating through nutritious breakfasts and snacks

Provide a calm space for reading, homework and quiet activities

Ensure children start and finish their school day in a positive way



Breakfast Club

(Nursery to Year 6)

Mrs Bollington, Mrs Claxton & Mrs Morris



Session	Time	Cost
Breakfast Club	08.00 to 08.40	£4.50

BREAKFAST INCLUDED

Toast (with jam or beans)

Cereals

Water/milk

What Happens at Walton Woodland Breakfast Club?

Children will…

Be welcomed and registered by staff

Store coats and belongings safely

Enjoy a healthy breakfast

Take part in a selection of activities before school, which may include…

Reading and story books

Homework or quiet study

Arts and crafts

Construction activities

Board games and puzzles

Small world play

Mindfulness and relaxation activities

At the end of the session, children will be escorted safely to their classrooms



After School Club



(Mini wrap around for Nursery &

Main After school club for Reception to Year 6)

Miss Blunn, Miss Stevens & Mrs Morris

Session	Time	Cost
Rabbits Mini Wrap Around	15.00 to 15.25	£2.50
After School Club SHORT	15.25 to 16.30	£6.00
After School Club SHORT	16.30 to 17.30	£6.00
After School Club LONG	15.25 to 17.30	£11.50

A HEALTHY SNACK IS INCLUDED IN AFTER SCHOOL CLUB SESSIONS.

What Happens at Walton Woodland After School Club?

Children will be…

Registered and offered a healthy snack.

Have access to a range of activities, which may include…

Arts and crafts * Board games

Construction toys and Lego

Outdoor play and sports

Homework support * Reading corner

Imaginative and role play

Team games * Seasonal activities

Mindfulness and wellbeing activities

We welcome suggestions from children for different activities, to help shape our programme





Bookings can be made in the following ways

Telephoning the school office on 01283 716151

Emailing the school office on info@wal.jtmat.co.uk

Contacting Walton Woodland Wrap Around on 07347 623027

If your child will not be attending a booked session, please notify us as soon as possible.

Payment Information

Please make payment via your Parentpay account

If you wish to pay via your Government Tax-Free Childcare Account, we can issue invoices rather than adding to your Parentpay account. Please let the school office know if you would like to be invoiced.

Outstanding balances should be cleared promptly.

Continued non-payment may result in the withdrawal of places.

Walton Woodland Wrap Around Provision
Terms and Conditions

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1. Introduction

Our Wraparound Care Provision provides a safe, inclusive, and nurturing environment for children outside normal school hours. The provision operates in line with relevant Department for Education (DfE) guidance on school-age childcare, safeguarding requirements, health and safety expectations, and good practice for wraparound provision.
By registering a child for the provision, parents/carers agree to abide by these Terms and Conditions.

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2. Eligibility

- The provision is available to pupils currently attending Walton on Trent Primary School and Nursery
- Places are subject to availability.
- The school reserves the right to prioritise places where demand exceeds capacity.

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3. Sessions and Opening Times

The Wraparound Provision operates during term time only unless otherwise stated.

Breakfast Club: 08.00 to 08.40

After School Club: 15.25 to 17.30

Children must be collected promptly at the end of their booked session.

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4. Booking Arrangements

- All sessions must be booked in advance using the school's designated booking system.
- Bookings are accepted on a first-come, first-served basis.
- Parents/carers must ensure all registration and medical information is up to date before attendance.
- Emergency contact details must be provided and maintained.

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5. Payments and Charges

- Fees are payable in advance.
- Payment must be made through the school's approved payment system.
- Failure to maintain payments may result in sessions being suspended.
- The school reserves the right to review and amend charges with reasonable notice.

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6. Cancellations and Refunds

Parent Cancellation

- Cancellations made before the session may be refunded or credited at the school's discretion.
- No refunds will be issued for non-attendance or late cancellations except in exceptional circumstances.

School Cancellation

The school reserves the right to cancel sessions due to:

- Severe weather;
- Staff shortages;
- Emergencies;
- Building closures; or
- Circumstances beyond the school's control.

Where possible, parents will be notified promptly and any prepaid fees refunded or credited.

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7. Collection of Children

- Children may only be collected by authorised individuals named on the registration form.
- Staff may request identification if they do not recognise the adult collecting.
- Parents must inform the school if collection arrangements change.
- Children will not be released to anyone under 16 years of age unless prior written agreement has been obtained from the school.

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8. Late Collection

Prompt collection is essential to ensure the wellbeing of children and staff.

- Parents/carers must contact the provision immediately if delayed.
- A late collection fee of £10 per 15 minutes may be charged.
- Persistent late collection may result in the withdrawal of a child's place.

If a child is not collected and all reasonable attempts to contact parents and emergency contacts have failed, safeguarding procedures will be followed.

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9. Safeguarding and Child Protection

The safety and welfare of children is our highest priority.

- The provision operates in accordance with the school's safeguarding and child protection policy.
- Staff are trained in safeguarding procedures and understand their duty to report concerns.
- Any concerns regarding a child's welfare will be managed in line with statutory safeguarding guidance and local procedures.

The school reserves the right to share information with appropriate safeguarding agencies where required by law or guidance.

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10. Medical Needs and First Aid

Parents/carers must:

- Provide accurate information regarding medical conditions, allergies, dietary requirements, and medication needs.
- Ensure required medication is supplied, in date, and clearly labelled.
- Inform the school immediately of any changes to medical information.

In the event of illness or injury:

- Appropriate first aid will be administered by trained staff.
- Emergency services will be contacted where necessary.
- Parents/carers will be informed as soon as practicable.

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11. Illness and Infectious Diseases

Children should not attend if they are unwell or have an infectious illness.

Parents must follow current public health guidance regarding exclusion periods for infectious diseases.

If a child becomes unwell during a session, parents/carers may be asked to collect them.

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12. Behaviour Expectations

Children attending the provision are expected to:

- Treat others with kindness and respect.
- Follow staff instructions.
- Care for equipment and the environment.
- Behave in accordance with the school's behaviour policy.

Where behaviour causes a risk to the safety, wellbeing, or enjoyment of others:

1. Parents/carers will be informed.
2. Appropriate support and intervention will be considered.
3. In serious or repeated cases, the school reserves the right to suspend or withdraw a place.

The school seeks to provide an inclusive environment and will make reasonable adjustments where appropriate.

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13. Special Educational Needs and Disabilities (SEND)

The school is committed to inclusion and will make reasonable efforts to support children with SEND wherever possible. Parents/carers should provide full details of their child's needs at registration to enable appropriate planning and support. DfE guidance emphasises that wraparound childcare should be inclusive and accessible to all children wherever possible.

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14. Food and Dietary Requirements

Where food is provided:

- Reasonable efforts will be made to accommodate medical dietary requirements.
- Parents must notify the school of allergies or intolerances.
- Nut-free practices should be respected where requested due to severe allergies.

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15. Accidents, Loss and Damage

- Accidents will be recorded in accordance with school procedures.
- The school accepts no responsibility for loss or damage to personal belongings brought into the provision.
- Deliberate damage caused by a child may result in parents being asked to contribute towards replacement costs.

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16. Photographs and Media

Any photographs or recordings taken during the provision will comply with parental consent preferences already recorded by the school.

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17. Data Protection

Personal information will be processed in accordance with UK data protection legislation and the school's Privacy Notice. Information will only be shared where necessary for the safety, welfare, education, or legal obligations relating to the child.

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18. Amendments

The school reserves the right to amend these Terms and Conditions at any time. Parents/carers will be given reasonable notice of significant changes.

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19. Acceptance

By booking a place within the Wraparound Provision, parents/carers confirm that:

- They have read and accepted these Terms and Conditions.
- The information provided is accurate and complete.
- They agree to comply with the procedures and expectations outlined above.

Reviewed:	September 2026
Next Review Date:	September 2027
Approved by:	Mrs N Brindley Operational Office Manager